

(Authoritative English Text of this Department Notification No.Rev.B.A. (3)-7/2010 dated 20th December, 2011 as required under article 348(3) of the Constitution of India).

Government of Himachal Pradesh
Department of Revenue

NOTIFICATION

No.Rev.B.A.(3)-7/2010. Dated: Shimla-2,

20th December, 2011.

In exercise of the powers conferred by Section 3 of the Himachal Pradesh Public Service Guarantee Act, 2011, the Governor, Himachal Pradesh is pleased to notify the services, designated officers, first appellate authority and stipulated time limits pertaining to revenue department, for the purpose of Act ibid as follows:

Services	Designated Officer	Time limit	First appellate Authority
Supply of copies of revenue records	Patwari	Same day if sought on Monday, Wednesday or Friday otherwise on next such day.	Tehsildar/ Naib Tehsildar in Tehsil/ Sub-Tehsil.
Reports for issuance of various certificates	Patwari	Same day if sought on Monday, Wednesday or Friday otherwise on next such day.	Tehsildar/ Naib Tehsildar in Tehsil/ Sub-Tehsil.
Reports of damages due to natural calamity	Patwari	Within 7 days.	Tehsildar/ Naib Tehsildar of Tehsil/ Sub-Tehsil
Entry of mutation	Patwari	Same day if presented on Monday, Wednesday or Friday otherwise on next such day.	Tehsildar/ Naib Tehsildar of Tehsil/ Sub-Tehsil
Issuance of various certificates.	Tehsildar/ Naib Tehsildar	To be issued or refused with a speaking order on same day, if Officer is present otherwise on next day.	Sub- Divisional Officer (C).
Attestation of affidavits/Power of Attorneys.	Tehsildar/ Naib Tehsildar	Same day, if Officer is present otherwise on next day.	Sub- Divisional Officer (C).
Registration of deeds/ documents.	Tehsildar/ Naib Tehsildar	To be accepted or refused on same day, if Officer is present otherwise on next day.	Sub- Divisional Officer (C).

By Order,

Principal Secretary (Revenue) to the
Government of Himachal Pradesh.

(Authoritative English Text of this Department Notification No.Rev.B.A.(3)-7/2010-I dated 22nd June,2012 as required under article 348(3) of the Constitution of India).

Government of Himachal Pradesh
Department of Revenue

NOTIFICATION

No.Rev.B.A.(3)-7/2010-I. Dated: Shimla-2, 22nd June, 2012.

In continuation of this department notification of even number dated 20th December, 2011, the Governor, Himachal Pradesh, in exercise of the powers conferred by Section 3 of the Himachal Pradesh Public Service Guarantee Act, 2011, is pleased to notify the services, designated officers, first appellate authority and stipulated time limits pertaining to revenue department, for the purpose of Act ibid, as follows:

Services	Designated Officer	Time limit	First appellate Authority
Supply of copies from copying Agencies established in various Revenue Courts/Officers.	Officer-in-Charge.	One week.	Officer to whom Officer-in-charge is subordinate.

By Order,

Principal Secretary (Revenue) to the
Government of Himachal Pradesh.

प्ररूप- 1

(नियम 3 देखे)

हिमाचल प्रदेश लोक सेवा गारन्टी अधिनियम, 2011 के अधीन अभिस्वीकृति

हिमाचल प्रदेश लोक सेवा गारन्टी अधिनियम, 2011 के अधीन श्री / श्रीमती
से सेवा / लोक सेवा के लिए
प्राप्त आवेदन ।

(क) प्रार्थना पत्र अधूरा है और निम्नलिखित अतिरिक्त दस्तावेज सलग्न किए जाए तथा
निम्न अपेक्षित कार्यवाही पूर्ण करें :—

1. _____
2. _____
3. _____

(ख) प्रार्थना पत्र पूर्ण है और सेवा के लिए दिनों की समय सीमा है ।

प्राधिकृत अधिकारी की मोहर और हस्ताक्षर

पदाभिहित अधिकारी का नाम और पदनाम

तारीख :
सेवा आवेदन की संख्या:

प्राधिकृत अधिकारी का नाम और पदनाम

अधिकारी का नाम